CITY OF PARMA
BUILDING DEPARTMENT
6611 Ridge Road, Parma, OH 44129
Phone: 440-885-8030

Permit# _____

Fees _____

TREE PLANTING / REMOVAL PERMIT APPLICATION

The acceptance of the permit herein shall constitute an agreement to abide by all the conditions therein contained; and to comply with all ordinances of the City of Parma and State of Ohio. Permits must be obtained prior to beginning work. Failure to obtain permits prior to construction will result in a monetary penalty fee as per Parma Codified Ordinance 1501.15 and 1501.99.

The information presented herein is truthful and accurate to the best of my knowledge.

Signature: _____

Printed Name: _____

Are you the property owner? Y/N: _____   If you answered YES is this your Primary Residence?: Y/N: _____

COMMERCIAL or RESIDENTIAL? (CIRCLE ONE)

PLEASE COMPLETE THE FOLLOWING INFORMATION:

Permit Location:_____

Property Owner: _____Telephone: (_____) _____

Address: _____ City / State / Zip _____

Email: _____

IF USING A CONTRACTOR THEY MUST BE REGISTERED WITH THE CITY.

Contractor: _____Telephone: (_____) _____

PLEASE INITIAL OR ANSWER ALL AREAS WHICH PERTAIN TO YOUR APPLICATION. FOR NON-APPLICABLE ITEMS MARK: N/A

Lot size _____ x _____   Number of feet from Side line: _____ Rear line: _____

List all species of tree(s) being planted / removed: _____

Please provide a site plan or sketch on the back of this form to draw out the details and describe the location of the tree(s) being planted / removed.

ANSWERING YES TO THIS NEXT QUESTION THEN REQUIRES EITHER A NEIGHBORS SIGN-OFF OR A BOUNDARY SURVEY SUBMITTED WITH THIS APPLICATION.

Are you planting or removing any plants within two feet (24 inches) from property line? Y/N: _____

Are you planting or removing any plants in the treelawn (Right of Way)? Y/N: _____

Number of trees over 6" in diameter being removed: _____

Estimated valuation of construction work / project: $_____

TRP07252025

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NEIGHBOR SIGN-OFF
TREES

Property Address: _____

Property Owner: _____

We, the undersigned abutting property owner(s) of the above mentioned property, hereby understand and approve the proposed removal of the tree(s) that will be less than two (2) feet from the shared property line. We further waive the right to compel the above property owner to obtain a professional boundary survey in connection with the proposed application as outlined in the attached permit application.

Name (print)   Address

Signature   Date

Name (print)   Address

Signature   Date

Name (print)   Address

Signature   Date

Name (print)   Address

Signature   Date

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SITUATION / SITE PLAN

_____ Aprons (Concrete)	_____ New Residential Addition	_____ Residential Alteration
_____ Dampproofing	_____ New Residential Structure	_____ Retaining Wall
_____ Dog Run	_____ Other (Accessory Structure)	_____ Shed
_____ Electrical Equipment	_____ Other (Concrete)	_____ Sidewalks (Concrete)
_____ Fence	_____ Pad (Concrete)	_____ Swimming Pool
_____ Garage	_____ Parking Lots (Concrete)	_____ Tents
_____ Garage Base (Concrete)	_____ Patio (Concrete)	_____ Tree Planting
_____ Garage Wreck	_____ Plumbing / Sewer	_____ Tree Removal
_____ Gazebo	_____ Pre-Cast Steps	_____ Yardwalks (Concrete)
_____ Headwall	_____ Residential Additions	

Please draw a situation / site plan below.

NEIGHBORING LOT	REAR OF PROPERTY	NEIGHBORING LOT
	FRONT OF PROPERTY	

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